

**MINUTES
PUBLIC SERVICE BOARD
CITY OF EL PASO
November 8, 2017**

The regular meeting of the Public Service Board was held Wednesday, November 8, 2017, at the El Paso Water Utilities Public Service Board Meeting Room located at 1154 Hawkins Boulevard, El Paso, Texas.

PSB MEMBERS PRESENT

Mayor Dee Margo, Ex-Officio Member
Henry Gallardo, Chair
Christopher Antcliff, Vice Chair
Terri Garcia, Secretary-Treasurer
Dr. Kristina Mena, Member
Bradley Roe, Member
Dr. Ivonne Santiago, Member

PSB MEMBERS ABSENT

PSB EMPLOYEES PRESENT

John E. Balliew, P.E., President and Chief Executive Officer
Lee Ann Koehler, General Counsel

EPWU EMPLOYEES PRESENT

Juan S. Gonzalez, Assistant General Counsel
Marcela Navarrete, Vice President
Art Duran, Chief Financial Officer
Gretchen Byram, Computer Media Specialist
Levi Chacon, Purchasing Agent
Lisa Rosendorf, Chief Communications and Government Affairs Officer
Joshua Moniz, Lead Public Information Coordinator
Robert Davidson, Temporary Employee
Jillian Velasquez-Shipp, Executive Secretary
Christina Montoya, Marketing & Communication Manager
Rose Guevara, Senior Purchasing Agent
Fernie Rico, Utility Chief Operations Officer
Mark Bolduc, Utility Business & Customer Service Manager
Gilbert Trejo, Utility Chief Technical Officer
Jeff Tepsick, Fiscal Operations Manager
Scott Reinert, Water Resources Manager
Amy Castner, Engineering Division Manager
Yolanda Gutierrez, Utility Safety & Claims Supervisor
Martha Koester, Utility Public information Coordinator
Gisela Dagnino, Engineering Division Manager
Federico Hernandez, Utility Engineer Associate

GUESTS

Pam Farone, Citizen
Sanaan Villalobos, Carollo Engineers
S. Morgan, H2O Terra
R. Alba, H2O Terra
C. Alvarez, Hazen

MEDIA

NONE

The Public Service Board meeting was called to order by Mr. Gallardo at 8:03 a.m. A quorum of its members were present. After a moment of silence, those in attendance joined Mr. Christopher Antcliff, in reciting the Pledge of Allegiance.

CONSENT AGENDA

On a motion made by Mr. Antcliff, seconded by Ms. Garcia and unanimously carried, the Board took action on the following agenda items:

APPROVED THE MINUTES OF THE REGULARLY SCHEDULED MEETING HELD ON October 11, 2017.

The Board approved the minutes of the regularly scheduled meeting held on October 11, 2017.

CONSIDERED AND APPROVED PURCHASE ORDERS FOR THE RENTAL OF ODOR CONTROL EQUIPMENT FROM KEMIRA WATER SOLUTIONS, INC. IN THE AMOUNT OF \$83,800.91.

The Board approved purchase orders for the rental of odor control equipment from Kemira Water Solutions, Inc. in the amount of \$83,800.91.

CONSIDERED AND APPROVED A CONTRACT FOR CCTV SYSTEM REPLACEMENT AND UPGRADE AT THE CANAL STREET WATER TREATMENT PLANT THROUGH THE ESC REGION 19 ALLIED STATES COOPERATIVE, CONTRACT NUMBER 17-7221 IN THE AMOUNT OF \$71,032.75 TO PYROCOM SYSTEMS, INC.

The Board approved a contract for CCTV system replacement and upgrade at the Canal Street Water Treatment Plant through the ESC Region 19 Allied States Cooperative, contract number 17-7221 in the amount of \$71,032.75 to PyroCom Systems, Inc.

CONSIDERED AND APPROVED A CCTV MAINTENANCE AGREEMENT THROUGH THE ESC REGION 19 ALLIED STATES COOPERATIVE, CONTRACT NUMBER 17-7221 IN THE AMOUNT OF \$75,420 TO PYROCOM SYSTEMS, INC., WITH THE OPTION FOR TWO ONE-YEAR EXTENSIONS.

The Board approved a CCTV Maintenance Agreement through the ESC Region 19 Allied States Cooperative, contract number 17-7221 in the amount of \$75,420 to PyroCom Systems, Inc., with the option for two one-year extensions.

REGULAR AGENDA

PRESENTATION FROM THE BORDERPLEX ALLIANCE.

Mr. John Barrella, CEO of The Borderplex Alliance make a PowerPoint presentation to the Board regarding activities from the past 11 months (copy of file in Central Files). He introduced Marco Delgado, Executive Vice President for Business Development with The Borderplex Alliance. He thanked Mr. Balliew and Dr. Mena on their services on the Executive Committee and Task Force. Mr. Barrella discussed areas with high priorities; NAFTA Renegotiation, Proposed Border Adjustment Tax, Immigration Reform/DACA and Border Security and Infrastructure Proposals. Mr. Barrella also went over Business Development, bringing job and investment to the North American Borderplex. In addition he talked about key initiatives internally was to focus their resources on improving their website. They were able to reform and revised their website in 6 months. Mr.

Barrela informed the Board the retention of FullBeauty Brands, in addition to having 545 retained jobs and adding another 500 jobs to the economy. Within the 12 months of 2017 Borderplex had 42 requested submitted (proposals), 23 company site visits, and 3 companies in the closing stage. Mr. Barrela discussed strategic partnerships & initiatives with several regional partners to include City of El Paso, El Paso County, EPWater, El Paso Electric and Texas Gas to name a few.

AWARDED A PROFESSIONAL ENGINEERING SERVICES CONTRACT FOR THE CANAL WATER TREATMENT PLANT CHLORINE HANDLING IMPROVEMENTS TO ARCADIS U.S., INCORPORATED IN THE AMOUNT OF \$312,512 FOR DESIGN AND BID SERVICES, AND FURTHER AUTHORIZED FUTURE TASK ORDERS TO BE ISSUED UNDER THIS CONTRACT TO INCLUDE CONSTRUCTION ADMINISTRATION AND ADDITIONAL DESIGN SERVICES IN AN ESTIMATED AMOUNT OF \$200,000, PROVIDED THAT FUNDING IS AVAILABLE IN THE APPROVED BUDGET FOR THE TASK ORDERS, AND AUTHORIZED THE USE OF COMMERCIAL PAPER.

Mr. Gilbert Trejo Utility Chief Technical Officer made a PowerPoint presentation to the Board regarding this item (copy on file in Central Files). The Canal Water Treatment Plant (WTP) chlorinates 40 MGD of river water using approximately 2,500 pounds per day of chlorine. Two connected rooms contain the entire chlorination system that consists of eight, one-ton chlorine gas containers and 23 chlorinators. Operators manually switch over empty containers. The current system is outdated and does not meet current TCEQ regulations and safety standards. This project will improve efficiency, redundancy, and safety of the chlorine handling and storage system. The Architectural/Engineering Selection Advisory Committee met on July 26, 2017 to review and recommend selection of the engineering firms for these services. The committee consisted of Bradley Roe, Ivonne Santiago, R. Alan Shubert, Fernando Rico, and Gilbert Trejo. Proposals were scored in the areas of technical competence, project approach, team organization and availability, and project management and quality control. Arcadis U.S. Inc., was selected as the firm that best meets the needs of the Utility for these important services and demonstrated excellent abilities in all evaluated categories. This firm is the most qualified. Staff worked with Arcadis U.S. Inc., to develop the scope of services required for this project. A fee proposal associated with the scope of services was submitted, reviewed, and negotiated with the consultant for the defined scope of work. The negotiated fees are in line with the level of effort required to complete the task and consistent with similar work completed. Mr. Trejo addressed questions from the Board regarding this item.

On a motion made by Mr. Roe, seconded by Dr. Mena and unanimously carried, the Board awarded a Professional Engineering Services Contract for the Canal Water Treatment Plant Chlorine Handling Improvements to Arcadis U.S., Incorporated in the amount of \$312,512 for design and bid services, and further authorized future task orders to be issued under this contract to include construction administration and additional design services in an estimated amount of \$200,000, provided that funding is available in the approved budget for the task orders, and authorized the use of commercial paper.

APPROVED TASK ORDER NUMBER 2 TO THE PROFESSIONAL SERVICES CONTRACT AWARDED TO MORENO CARDENAS, INCORPORATED FOR THE LIFT STATION RECONSTRUCTION – INGLEWOOD, ROSEWAY, AND LE BARRON FOR DESIGN AND BID SERVICES IN AN AMOUNT OF \$253,384.54, AND AUTHORIZED FUTURE TASK ORDERS TO BE ISSUED UNDER THIS CONTRACT FOR ADDITIONAL CONSTRUCTION PHASE AND DESIGN SERVICES IN AN ESTIMATED AMOUNT OF \$300,000, PROVIDED THAT FUNDING IS AVAILABLE IN THE APPROVED BUDGET FOR THE TASK ORDERS AND AUTHORIZED THE USE OF COMMERCIAL PAPER.

Mr. Trejo made a PowerPoint presentation to the Board regarding this item (copy on file in Central Files). Staff has identified deficiencies at the Inglewood, Roseway, and Le Barron lift stations. The issues identified include leaking wet wells; corroded access ways; non-operational valves; and pumps that have exceeded their economic life span and are operating inefficiently. The Inglewood and Roseway lift stations are limited in space and it is

difficult to reconstruct new lift stations in the same area, therefore the relocation of the lift stations is recommended. The relocation of the Le Barron lift station to a nearby site will improve access to the station. The Architectural/Engineering Selection Advisory Committee selected Moreno Cardenas as the most qualified firm for this project on January 11, 2017. In February 2017, Task Order Number 1 was issued to Moreno Cardenas in an amount of \$67,545 to complete a detailed assessment of the lift stations and develop recommendations related to relocation or reconstruction for each station. The assessment is now complete and the project is ready to move into the design phase. Staff worked with Moreno Cardenas to develop the scope of services for the design and bid phases. A fee proposal from Moreno Cardenas was submitted, reviewed, and negotiated with the consultant for the defined scope of work. A task order for construction phase services will be negotiated and issued prior to bid phase services. The negotiated fee is in line with the level of effort required to complete the task and consistent with similar work completed recently.

On a motion made by Mr. Antcliff seconded by Dr. Mena and unanimously carried, the Board approved Task Order Number 2 to the professional services contract awarded to Moreno Cardenas, Incorporated for the Lift Station Reconstruction – Inglewood, Roseway, and Le Barron for design and bid services in an amount of \$253,384.54, and authorized future task orders to be issued under this contract for additional construction phase and design services in an estimated amount of \$300,000, provided that funding is available in the approved budget for the task orders and authorized the use of commercial paper.

CONSIDERED AND AWARDED BID NUMBER 75-17, PLANNED WATER LINE REPLACEMENT PROGRAM PHASE VIII, TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER, KARLSRUHER, INC. DBA CSA CONSTRUCTORS, IN THE AMOUNT OF \$2,189,494.55, AND AUTHORIZED THE USE OF COMMERCIAL PAPER.

Mr. Trejo made a PowerPoint presentation to the Board regarding this item (copy on file in Central Files). This is Phase VIII of the multi-phased program to replace cast iron water lines throughout the City that are deteriorated and have one or more breaks. EPWater received four bids for this project on October 13, 2017. The bidders were Karlsruhe, Inc. dba CSA Constructors, Danny Sander Construction, Smithco Construction, and Morrow Enterprises. The bids ranged from \$2,189,494.55 to \$3,096,278.00 above the Engineer's Estimate of \$2,139,875.00. The project consulting engineer evaluated the qualifications of the apparent low bidder and has determined that Karlsruhe, Inc. dba CSA Constructors meets the minimum general requirements as well as the minimum project criteria as specified on the bid documents. Staff evaluated the engineer's evaluation matrix and recommends award of Bid Number 75-17, Planned Water Line Replacement Program Phase VIII, to Karlsruhe, Inc. dba CSA Constructors as the lowest responsive, responsible bidder in the amount of \$2,189,494.55. Mr. Trejo and Mr. Balliew addressed questions from the Board regarding this item.

On a motion made by Dr. Santiago seconded by Mr. Antcliff and unanimously carried, the Board awarded Bid Number 75-17, Planned Water Line Replacement Program Phase VIII, to the lowest responsive, responsible bidder, Karlsruhe, Inc. dba CSA Constructors, in the amount of \$2,189,494.55, and authorized the use of commercial paper.

APPROVED TASK ORDER NUMBER 1 TO THE PROFESSIONAL SERVICES CONTRACT AWARDED TO BROCK AND BUSTILLOS, INCORPORATED FOR CONSTRUCTION PHASE SERVICES FOR PLANNED WATER LINE REPLACEMENT PROGRAM PHASE 8 IN THE AMOUNT OF \$244,437 AND FURTHER AUTHORIZED FUTURE TASK ORDERS TO BE ISSUED UNDER THIS CONTRACT TO INCLUDE ADDITIONAL CONSTRUCTION PHASE AND DESIGN SERVICES IN AN ESTIMATED AMOUNT OF \$50,000, PROVIDED THAT FUNDING IS AVAILABLE IN THE APPROVED BUDGET FOR THE TASK ORDERS AND AUTHORIZED THE USE OF COMMERCIAL PAPER.

Mr. Trejo made a PowerPoint presentation to the Board regarding this item (copy on file in Central Files). Brock and Bustillos was selected by the Architectural/Engineering Selection Committee to provide the design services for the Planned Water Line Replacement Program; the contract was awarded on November 10, 2004 by the

Public Service Board. The contract agreement also includes design services for the Planned Water Line Replacement Program Phases 7 and 8. The scope includes the replacement of about 6,500 linear feet of 6 inch water line, 6,400 linear feet of 8-inch water line, 1,100 linear feet of 12-inch water line, fire hydrant replacement, and service reconnections. When the design work was completed, the contract was closed and the project was postponed. Brock and Bustillos is the most qualified firm to perform the construction phase services given they completed the design phase services for this project. Staff worked with Brock and Bustillos to develop a scope of construction phase services for the water line replacement work. The fee proposal associated with this scope of services was submitted, reviewed, and negotiated with the Consultant. The negotiated fees are in line with the level of effort and hours required to complete the construction project. Staff recommends a new contract be issued for these construction administration services. Future design services and phases for this planned water line replacement program will be procured using the request for submittals process and selection by the Architectural/Engineering Selection Committee.

On a motion made by Mr. Roe, seconded by Ms. Garcia, and unanimously carried, the Board approved Task Order Number 1 to the professional services contract awarded to Brock and Bustillos, Incorporated for construction phase services for Planned Water Line Replacement Program Phase 8 in the amount of \$244,437 and further authorized future task orders to be issued under this contract to include additional construction phase and design services in an estimated amount of \$50,000, provided that funding is available in the approved budget for the task orders and authorized the use of commercial paper.

CONSIDERED BID NUMBER 76-17 FRED HERVEY WATER RECLAMATION PLANT DIGESTER NO. 2 COVER AND MIXER REPLACEMENT, DECLARED CUBIC WATER, LLC AS NOT RESPONSIBLE AND AWARDED TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER R.M. WRIGHT CONSTRUCTION COMPANY IN THE AMOUNT OF \$2,266,560.00, AND AUTHORIZED THE USE OF COMMERCIAL PAPER.

Mr. Trejo made a PowerPoint presentation to the Board regarding this item (copy on file in Central Files). Anaerobic digesters are used at wastewater treatment plants to treat the solids removed from the wastewater, and methane gas is a by-product of this solids treatment process. The Fred Hervey WRP has two one-million gallon anaerobic digesters each with floating covers and gas collection systems. EPWater consulting engineers were tasked to assess and evaluate the current conditions and recommend replacing the cover and mixer on Digester No. 2. EPWater received four bids for this project on September 26, 2017. The bidders were Cubic Water, R.M. Wright Construction, RMCI, Inc. of Texas, and Kiewit Water Facilities South. The bids ranged from \$1,899,550.00 to \$2,985,000.00 or 7% below to 46% over the Engineer's Estimate of \$2,044,550.55. The apparent low bidder was Cubic Water and the second apparent low bidder was R.M. Wright Construction. Staff evaluated the qualifications of the apparent low bidder and determined that Cubic Water does not meet the minimum general requirements criteria as specified in the bid documents. In addition, Cubic Water did not meet the Safety Record requirements established in the bid documents. Evaluation of the qualifications of the second low bidder determined that R.M. Wright Construction does meet all contract requirements. Staff recommends that Cubic Water be deemed not responsible and award Bid Number 76-17, Fred Hervey WRP Digester No. 2 Cover and Mixer Replacement, to R.M. Wright Construction as the lowest responsive, responsible bidder in the amount of \$2,266,560.00. Mr. Trejo and Mr. Balliew addressed questions from the Board regarding this item.

On a motion made by Ms. Garcia, seconded by Mr. Antcliff and unanimously carried, the Board Considered Bid Number 76-17 Fred Hervey Water Reclamation Plant Digester No. 2 Cover and Mixer Replacement, declared Cubic Water, LLC as not responsible and awarded to the lowest responsive, responsible bidder R.M. Wright Construction Company in the amount of \$2,266,560.00, and authorized the use of commercial paper.

APPROVED TASK ORDER NUMBER 2 TO THE PROFESSIONAL SERVICES CONTRACT AWARDED TO PARKHILL, SMITH, AND COOPER, INCORPORATED FOR CONSTRUCTION PHASE SERVICES FOR THE FRED HERVEY WATER RECLAMATION PLANT DIGESTER NO. 2 MIXER IMPROVEMENTS IN THE AMOUNT OF \$250,000 AND AUTHORIZED FUTURE

TASK ORDERS TO BE ISSUED UNDER THIS CONTRACT FOR ADDITIONAL CONSTRUCTION PHASE AND DESIGN SERVICES IN AN ESTIMATED AMOUNT OF \$50,000 PROVIDED THAT FUNDING IS AVAILABLE IN THE APPROVED BUDGET FOR THE TASK ORDERS AND AUTHORIZED THE USE OF COMMERCIAL PAPER.

Mr. Trejo made a PowerPoint presentation to the Board regarding this item (copy on file in Central Files). Anaerobic digesters are used at wastewater treatment plants to treat the solids removed from the wastewater; methane gas is a by-product of this solids treatment process. The Fred Hervey Water Reclamation Plant (WRP) has two one-million gallon anaerobic digesters each with floating covers and gas collection systems, of which one is not operational. Parkhill, Smith, and Cooper (PSC) was tasked to evaluate the current conditions and provide design drawings to replace the cover and mixer. In September 2016, PSC was selected by the Architectural/Engineering Selection committee to evaluate the current conditions of the digester and design the necessary improvements. Staff worked with PSC to develop the scope of services for construction phase services. A fee proposal was submitted, reviewed, and negotiated with the consultant. The negotiated fees are in line with the level of effort required to complete the tasks and consistent with similar work completed recently. Mr. Trejo addressed questions from the Board regarding this item.

On a motion made by Mr. Antcliff seconded by Ms. Garcia and unanimously carried, the Board approved Task Order Number 2 to the professional services contract awarded to Parkhill, Smith, and Cooper, Incorporated for construction phase services for the Fred Hervey Water Reclamation Plant Digester No. 2 Mixer Improvements in the amount of \$250,000 and authorized future task orders to be issued under this contract for additional construction phase and design services in an estimated amount of \$50,000 provided that funding is available in the approved budget for the task orders and authorized the use of commercial paper.

ITEM REMOVED FROM AGENDA: CONSIDER BID NUMBER 71-17, CANUTILLO WASTEWATER VACUUM SYSTEM REPLACEMENT PHASE I AND PHASE II, DECLARE SPARTAN CONSTRUCTION OF TEXAS, INC. AS NOT RESPONSIBLE AND AWARD TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER SPIESS CONSTRUCTION COMPANY, INC., IN THE AMOUNT OF \$1,992,700.00, AND AUTHORIZE THE USE OF COMMERCIAL PAPER.

Item was removed from the agenda.

APPROVED TASK ORDER NUMBER 4 TO THE PROFESSIONAL ENGINEERING SERVICES CONTRACT AWARDED TO ROE ENGINEERING LLC DBA H2O TERRA, FOR CONSTRUCTION PHASE SERVICES FOR THE CANUTILLO WASTEWATER VACUUM SYSTEM REPLACEMENT PHASE 1 AND PHASE 2 IN THE AMOUNT OF \$166,550 AND AUTHORIZED FUTURE TASK ORDERS TO BE ISSUED UNDER THIS CONTRACT FOR ADDITIONAL CONSTRUCTION PHASE AND DESIGN SERVICES IN AN ESTIMATED AMOUNT OF \$25,000 PROVIDED THAT FUNDING IS AVAILABLE IN THE APPROVED BUDGET FOR THE TASK ORDERS AND AUTHORIZED THE USE OF COMMERCIAL PAPER.

Mr. Trejo made a PowerPoint presentation to the Board regarding this item (copy on file in Central Files). A portion of the Canutillo service area is served by a vacuum collection system. Staff has encountered several operational and maintenance issues, including pipe leaks and excessive maintenance and corrosion of the vacuum components at the vacuum lift station. Staff recommended replacement of the entire vacuum system with a traditional gravity system and due to the size of vacuum system, the project will be completed in phases. Roe Engineering, LLC dba H2O Terra, was selected to perform the construction phase services due to their involvement in the preliminary engineering report and design phases of this project. They were selected for the design of this project via an RFS by the Architectural/Engineering Selection Committee. Staff worked with Roe Engineering, LLC dba H2O Terra to develop a scope of work. The fee proposal associated with this scope of services was submitted, reviewed, and negotiated with the consultant and are in line with the level of effort and

hours required to complete the construction project. Mr. Trejo and Mr. Balliew addressed questions from the Board regarding this item.

On a motion made by Ms. Garcia seconded by Mr. Roe and unanimously carried, the Board approved Task Order Number 4 to the professional engineering services contract awarded to Roe Engineering LLC dba H2O Terra, for construction phase services for the Canutillo Wastewater Vacuum System Replacement Phase 1 and Phase 2 in the amount of \$166,550 and authorized future task orders to be issued under this contract for additional construction phase and design services in an estimated amount of \$25,000 provided that funding is available in the approved budget for the task orders and authorized the use of commercial paper.

AWARDED BID NUMBER SW61-17, LOUISIANA DAM (DAM 3) PHASE 1 IMPROVEMENTS AND AWARDED TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER, TAO INDUSTRIES, INC. DBA HAWK CONSTRUCTION, IN THE AMOUNT OF \$992,975.

Mr. Trejo made a PowerPoint presentation to the Board regarding this item (copy on file in Central Files). The Louisiana dam consists of four ponds located within a residential area near the foothills of the Franklin Mountains, north of Memphis Avenue, adjacent to Louisiana Street in Central El Paso. Improvements to this dam will reduce the potential for flooding downstream at IH-10. The improvements include expansion in capacity, new taller intake towers to detain more water, installation of new underground stormwater collection pipes and inlets, including relocation of about 1,120 linear feet of 8-inch sanitary sewer, and new spillway structures to direct stormwater flows from the street in to the dam. EPWater received six bids for this project on October 10, 2017. The bidders were Tao Industries Inc., dba HAWK Construction, High Ridge Construction, Ztex Construction, Karlsruher Inc., dba CSA Constructors, Black Stallion Contractors and Vertex Contractors. The bids ranged from \$992,975 to \$1,309,240.83 or 4.85% below the Engineer's Estimate to 25.45% above the Engineer's Estimate of \$1,043,578.05. The project consulting firm evaluated the bids and determined that Tao Industries Inc., dba HAWK Construction meets the minimum requirements as well as the minimum project specific criteria as specified on the bid documents. Based on the evaluations, staff recommends award of bid number SW61-17, Louisiana Dam (Dam 3) Phase 1 Improvements to Tao Industries, Inc. dba HAWK Construction as the lowest responsive, responsible bidder in the amount of \$992,975. Mr. Trejo and Mr. Balliew addressed questions from the Board on this item.

On a motion made by Mr. Roe seconded by Mr. Antcliff and unanimously carried, the Board awarded Bid Number SW61-17, Louisiana Dam (Dam 3) Phase 1 Improvements and award to the lowest responsive, responsible bidder, Tao Industries, Inc. dba HAWK Construction, in the amount of \$992,975.

CONSIDER BID NUMBER SW81-17, FRANKLIN CONDUIT STRUCTURAL REHABILITATION, DECLARE CUBIC WATER AS NOT RESPONSIBLE AND AWARD TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER, SPIESS CONSTRUCTION COMPANY, INC. IN THE AMOUNT OF \$1,562,050.

Mr. Trejo made a PowerPoint presentation to the Board regarding this item (copy on file in Central Files). Franklin Conduit is a 72-Inch to 84-Inch reinforced concrete pipe stormwater conduit along Franklin Avenue, beneath Southwest University Park, between Santa Fe and Durango Streets. The conduit has deteriorated due to settlement of the surrounding soils. This project is designed to stabilize the surrounding soils to prevent further settlement and to structurally rehabilitate the pipe with tunnel liner plate and joint seals. EPWater received two bids for the referenced project. The bids were opened on October 5, 2017. The bidders were Cubic Water and Spiess Construction. The bids ranged from \$932,640.00 to \$1,562,050.00, or 7.5% to 80.1% above the Engineer's Estimate of \$867,221.25. The apparent low bidder was Cubic Water and the second apparent low bidder was Spiess Construction. Staff evaluated the qualifications of the apparent low bidder and determined that Cubic Water does not meet the minimum general requirements or the minimum project specific criteria as specified in the bid documents. Cubic Water failed to provide documentation demonstrating the successful completion of similar projects as specified in the bid documents. Evaluation of the qualifications of the second low bidder determined that Spiess Construction does meet all contract requirements. Staff

recommends that Cubic Water be deemed not responsible and award the contract for Bid No. SW81-17, is to the lowest responsive, responsible bidder, Spiess Construction, in the amount of \$1,562,050. Mr. Trejo addressed questions from the Board on this item.

On a motion made by Mr. Antcliff seconded by Dr. Santiago and unanimously carried, the Board considered Bid Number SW81-17, Franklin Conduit Structural Rehabilitation, declare Cubic Water as not responsible and awarded to the lowest responsive, responsible bidder, Spiess Construction Company, Inc. in the amount of \$1,562,050.

CONSIDERED AND AWARDED BID NUMBER 59-17, NORTH 2, FRANKLIN EAST 1A, AND FRANKLIN 1B – 3 MG ELEVATED RESERVOIRS - FRANKLIN EAST 1A 3 MG RESERVOIR, TO LANDMARK STRUCTURES I, L.P. AS THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER IN THE AMOUNT OF \$6,188,000 AND AUTHORIZED THE USE OF COMMERCIAL PAPER.

Mr. Trejo made a PowerPoint presentation to the Board regarding this item (copy on file in Central Files). This proposed 3 million gallon (MG) reservoir is needed to serve the easternmost area of the Franklin development in Northeast El Paso and will be situated near the intersection of U.S. 54 and Stan Roberts Sr. Drive. This elevated tank will receive water from the proposed North 2 Booster Station. The anticipated development of the area between U.S. 54 and Dyer Street has required the construction of these facilities. EPWater received 2 bids for this project on October 10, 2017. The bidders were Landmark Structures I and CB & I, LLC. The bids ranged from \$6,188,000 to \$7,950,000 or 3% to 32% over the Engineer's Estimate of \$6,000,525. Staff evaluated the qualifications of the apparent low bidder and determined that Landmark Structures I does meet all contract requirements. Staff recommends to award Bid Number 59-17, North 2, Franklin East 1A, and Franklin 1B – 3 MG Elevated Reservoirs - Franklin East 1A 3 MG Reservoir, to Landmark Structures I as the lowest responsive, responsible bidder in the amount of \$6,188,000. Mr. Trejo answered questions from the Board regarding this item.

On a motion made by Mr. Antcliff, seconded by Dr. Mena and unanimously carried, the Board considered and awarded Bid Number 59-17, North 2, Franklin East 1A, and Franklin 1B – 3 MG Elevated Reservoirs - Franklin East 1A 3 MG Reservoir, to Landmark Structures I, L.P. as the lowest responsive, responsible bidder in the amount of \$6,188,000 and authorized the use of commercial paper.

RATIFIED THE CONTRACT FOR THE EMERGENCY 48-INCH STORM SEWER REPLACEMENT ALONG LA PLACITA AVENUE AND BELVIDERE STREET TO BLACK STALLION CONTRACTORS, INCORPORATED IN THE AMOUNT OF \$3,051,702.21 AND THE EMERGENCY PIPE PURCHASE FROM FERGUSON WATERWORKS IN THE AMOUNT OF \$225,675.00; AND AUTHORIZED THE USE OF ADDITIONAL FUNDS IN THE AMOUNT OF \$400,000 FOR CONTINGENCIES IN COMPLETING THE EMERGENCY WORK.

Mr. Trejo made a PowerPoint presentation to the Board regarding this item (copy on file in Central Files). Two existing 48-inch corrugated metal pipes (CMP) located on La Placita Avenue and Villa Hermosa Drive failed after a storm event on July 22, 2017, causing sections of the street to collapse. As a result, EPWater commenced emergency repairs to this stormwater system, including approximately 2,500 linear feet (LF) along La Placita Avenue and Villa Hermosa Drive. Further evaluation of the surrounding system identified an additional 2,000 LF of 42-inch pipe along Belvidere Street in need of replacement. Black Stallion Contractors was selected to carry out the emergency repairs. They were selected due to their ability to immediately respond and perform the necessary work to stabilize and secure the project area. In addition, at that time they held an on-call contract with EPWater for stormwater system repairs, so although this contract vehicle was not utilized, the experience presented as part of that bid proposal was relevant and considered when selecting them for these emergency repairs. Parkhill, Smith, and Cooper (PSC) was selected as the engineering consultant to provide support in coordinating and overseeing the emergency repairs. PSC is under contract for On-Call Professional Engineering Services for Water, Wastewater, Reclaimed Water, and Stormwater Pipelines Greater than 24-inches. Brock and Bustillos was selected from the current On-Call Surveying Services contract to provide necessary surveying throughout the project, and Moreno Cardenas was issued a purchase order to carry out an emergency Hydrologic

and Hydraulic Study in order to determine the effects of temporarily taking the existing 48-inch and 42-inch stormwater systems out of service. This was necessary in order to ensure the safety of both the contractor and the traveling public. Proposals for two different pipe materials were requested (Reinforced Concrete Pipe and Triple Wall High Density Polypropylene Pipe) for the emergency work along La Placita Avenue. Quotes were received from Ferguson Waterworks and Rinker Materials. After evaluating both types of pipe and the submitted proposals, it was agreed that Ferguson Waterworks' submittal of polypropylene pipe met the needs for this emergency replacement project. PSC was tasked to evaluate six alternatives to rehabilitate the pipe along Belvidere Street and Villa Hermosa Drive. The alternatives were: Insituform cured in place pipe liner, Geopolymer liner, Carbon fiber reinforcement, Polyethylene pipe wound in place rehabilitation, Polyethylene pipe slip line, and open cut. Insituform cured in place pipe liner was selected as the alternative which best met the requirements for emergency repairs along Belvidere Street, and open cut was the best option to replace the 48-inch pipe along Villa Hermosa Drive. Mr. Trejo answered questions from the Board regarding this item.

On a motion made by Mr. Antcliff seconded by Dr. Santiago and unanimously carried, the Board ratified the Contract for the Emergency 48-Inch Storm Sewer Replacement along La Placita Avenue and Belvidere Street to Black Stallion Contractors, Incorporated in the amount of \$3,051,702.21 and the emergency pipe purchase from Ferguson Waterworks in the amount of \$225,675.00; and authorized the use of additional funds in the amount of \$400,000 for contingencies in completing the emergency work.

CONSIDERED AND AWARDED BID NUMBER SW85-17, TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER, JMR DEMOLITION LTD., IN THE ESTIMATED AMOUNT OF \$442,896.55 FOR A TERM OF TWO YEARS WITH THE OPTION FOR AN ADDITIONAL ONE-YEAR EXTENSION.

A floor amendment was made and read into record; item should include Demolition Services as part of the bid name. Ms. Rose Guevara, Senior Purchasing Agent presented information to the Board regarding this item. EPWater has acquired and is in the process of acquiring properties for multiple projects and will require demolition services. The majority of the properties identified for demolition are located within the proposed Will Ruth Ponding Area. In addition, as new projects or opportunities arise, EPWater may be in need of additional demolition services. Therefore, staff requested pricing for future demolition projects as well. The pricing was requested on a per square foot basis with an option to provide a different pricing between commercial and residential properties. Six bids were received. Staff evaluated the bids and determined that the low bidder JMR Demolition meets the minimum requirements as specified in the bid documents. Therefore, staff recommends award of bid number SW85-17, Demolition Services, to JMR Demolition as the lowest responsive, responsible bidder in the estimated amount of \$442,896.55 for a term of two years with the option for a one-year extension. Mr. Guevara addressed questions from the Board regarding this item.

On a motion made by Mr. Roe, seconded by Dr. Mena and unanimously carried, the Board considered and awarded Bid Number SW85-17, to the lowest responsive, responsible bidder, JMR Demolition LTD., in the estimated amount of \$442,896.55 for a term of two years with the option for an additional one-year extension.

CONSIDERED AND AWARDED BID NUMBER 72-17, BARRICADES AND TRAFFIC CONTROL SERVICES TO THE SOLE RESPONSIVE, RESPONSIBLE BIDDER, CONTRACTOR'S BARRICADE SERVICE, INC., DBA APACHE BARRICADE & SIGN, IN THE ESTIMATED ANNUAL AMOUNT OF \$377,632.50 WITH THE OPTION FOR TWO ONE-YEAR EXTENSIONS.

Ms. Guevara presented information to the Board regarding this item. Traffic control services are used by all field repair and construction crews to provide shoulder, lane and street closures to ensure safe work zones for work crews and vehicular traffic. One bid was received. Staff reviewed the bid and determined that the bidder met all specifications as defined within the bid proposal. Therefore, staff recommends award to Contractor's Barricade Service Inc., dba Apache Barricade & Sign in the estimated annual amount of \$377,632.50. Mr. Guevara addressed questions from the Board regarding this item.

On a motion made by Ms Garcia, seconded by Mr. Antcliff and unanimously carried, the Board considered and awarded bid number 72-17, Barricades and traffic control services to the sole responsive, responsible bidder, Contractor's Barricade Service, Inc., dba Apache Barricade & Sign, in the estimated annual amount of \$377,632.50 with the option for two one-year extensions.

CONSIDERED AND AWARDED BID NUMBER 90-17, EL PASO WATER TRANSPORTATION OF GASOLINE AND DIESEL FUEL, TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER, C&R DISTRIBUTING LLC., IN THE ESTIMATED ANNUAL AMOUNT OF \$500,000 WITH THE OPTION FOR TWO ONE-YEAR EXTENSIONS.

Ms. Guevara presented information to the Board regarding this item. Gasoline and diesel fuel are major components for the efficient and economical supply chain to fleet transportation mobility and the continuous operation supporting all service, work and industrial activity for EPWater. Five bids were received. Staff reviewed the bids and determined that the low bidder with an average total discount of \$4,202.08 met all the specifications. Therefore, staff recommends award to the lowest responsive, responsible bidder C&R Distributing LLC.

On a motion made by Mr. Roe, seconded by Dr. Mena and unanimously carried, the Board considered and awarded Bid Number 90-17, El Paso Water Transportation of Gasoline and Diesel Fuel, to the lowest responsive, responsible bidder, C&R Distributing LLC., in the estimated annual amount of \$500,000 with the option for two one-year extensions.

APPROVED A SOLE SOURCE PURCHASE FROM NATIONAL METER AND AUTOMATION, INC. FOR THE RADIO FREQUENCY (RF) METER SAFETY PROGRAM IN THE AMOUNT OF \$320,500 AND APPROVED THE PURCHASE OF RF METERS FOR TWO ADDITIONAL YEARS IN THE ESTIMATED ANNUAL AMOUNT OF \$350,000.

Ms. Guevara presented information to the Board regarding this item. Customer Service has identified meter locations that are safety concerns for our meter reading staff. These meters are in high traffic and/or hazardous vault areas throughout the city. The RF Safety program replaces the standard mechanical meters with RF meters so that we can drive by and collect the reading vs. manually reading. Various RF meters have been installed throughout the city in similar high traffic and hazardous locations over the past couple years and have proven to be reliable for reading on a monthly basis. The utility received a quote for 2,000 RF meters for this fiscal year program efforts. National Meter and Automation, Inc. RF meters are a sole source vendor as we currently only have equipment and software to read these meters. Mr. Guevara addressed questions from the Board regarding this item.

On a motion made by Dr. Santiago seconded by Ms. Guevara and unanimously carried, the Board approved a sole source purchase from Badger Meters, Inc. dba National Meter and Automation, Inc., in the amount of \$320,500 radio frequency meters and approved the purchase of radio frequency meters for two additional years in the estimated annual amount of \$350,000.

APPROVED A SOLE SOURCE PURCHASE FOR VACTOR OEM REPLACEMENT PARTS TO KINLOCH EQUIPMENT AND SUPPLY IN THE ESTIMATED ANNUAL AMOUNT OF \$175,000 WITH THE OPTION FOR TWO ONE-YEAR EXTENSIONS.

Ms. Guevara presented information to the Board regarding this item. EPWater operates a fleet of 11 combination jet rodder machines, generally known as Vactor, which are used to clean sewer lines and stormwater pipes and to extract standing water as needed. Maintenance is conducted by EPWater personnel. Kinloch Equipment and Supply has been the Vactor OEM replacement parts vendor for the past 8 years. Kinloch Equipment and Supply is the sole distributor for the entire State of Texas for Vactor Manufacturing., therefore staff recommends renewing the contract with Kinloch Equipment and Supply in order to maintain the accessibility of any needed replacement parts. Mr. Guevara and Mr. Balliew addressed questions from the Board regarding this item.

On a motion made by Mr. Antcliff seconded by Dr. Mena and unanimously carried, the Board Approve a sole source purchase for Vactor OEM replacement parts to Kinloch Equipment and Supply in the estimated annual amount of \$175,000 with the option for two one-year extensions.

CONSIDERED AND AWARDED RFP 77-17, SUPERVISORY CONTROL AND DATA ACQUISITION (SCADA) BACKUP COMMUNICATION SUPPORT TO OVERSIGHT TECHNOLOGIES, LLC, IN THE ESTIMATED ANNUAL AMOUNT OF \$208,740 FOR A TERM OF THREE YEARS WITH THE OPTION FOR TWO ADDITIONAL THREE-YEAR EXTENSIONS.

Mr. Fernie Rico, Chief Operating Officer presented information to the Board regarding this item. SCADA is a critical component in the operation of the water production system for EPWater. Due to cyber security threats and other emergencies EPWater has experienced, such as weather conditions stopping the communication between EPWater Central Control Operations and the tanks levels, the Utility needs a backup system for Central Control to see the levels during these critical emergencies. The contract will provide backup levels to approximately 71 sites on a real-time basis. It would include the installation and testing of the units at all sites. The system will allow for designated employees to request real time tank levels using their company issued cellular phones or email. The system will be continuously monitoring and will be capable of sending automatic notifications to staff when tank levels reach high and low levels. Two proposals were received for this project. Staff evaluated the proposals based on the different criteria set forth in the RFP. Based on having the highest cumulative grade, staff recommends award of RFP Number 77-17, Supervisory Control and Data Acquisition (SCADA) Backup Communication Support to Oversight Technologies, LLC. Mr. Rico addressed questions from the Board on this item.

On a motion made by Dr. Santiago seconded by Mr. Roe and unanimously carried, the Board awarded RFP 77-17, Supervisory Control and Data Acquisition (SCADA) Backup Communication Support to Oversight Technologies, LLC, in the estimated annual amount of \$208,740 for a term of three years with the option for two additional three-year extensions.

CONSIDERED AND APPROVED A SOLE SOURCE PURCHASE IN THE AMOUNT OF \$222,100, FOR PURE TECHNOLOGIES, INC., TO CONDUCT AN ELECTROMAGNETIC CONDITION ASSESSMENT OF THE 48 INCH DIAMETER CROSS CITY FEEDER.

Mr. Fernie Rico presented information to the Board regarding this item. Many of EPWater's transmission mains are approaching their design life. The Utility therefore needs to start assessing the condition of its older transmission mains to determine which pipe segments need replacement or rehabilitation. The 2006 CH2MHill "City-Wide Large Diameter Waterline Condition and Performance Evaluation, Monitoring, and Improvement Program" study identified and prioritized specific pipeline projects for future assessment and possible replacement. Six of the top ten priority project identified are part of the 48-inch cross-city feeder transmission system. Assessment of the entire 12.4 mile length of the Cross City Feeder has been scheduled for completion over a period of 6 years. This year's assessment is the third of six assessments scheduled. Pure Technologies subsequently submitted a proposal to conduct this assessment for a total fee of \$222,100. Mr. Rico addressed questions from the Board on this item.

On a motion made by Mr. Roe, seconded by Dr. Mena and unanimously carried, the Board approved a sole source purchase in the amount of \$222,100, for Pure Technologies, Inc., to conduct an electromagnetic condition assessment of the 48 Inch Diameter Cross City Feeder.

CONSIDERED AND APPROVED REVISIONS TO THE SAFETY RECORD CRITERIA USED TO DETERMINE THE A BIDDER'S RESPONSIBILITY UNDER TEXAS LOCAL GOVERNMENT CODE SECTION 252.0435, TO: 1) DELETED WORKERS' COMPENSATION EXPERIENCE MODIFICATION RATIO (EMR) REQUIREMENT, AND 2) TO CLARIFIED

THE THAT THE TIME PERIOD CONSIDERED WHEN EVALUATING WHETHER A BIDDER IS RESPONSIBLE WITH ALL OTHER SAFETY RECORD CRITERIA TO REMAIN AS ADOPTED BY THE PUBLIC SERVICE BOARD ON OCTOBER 12, 2016.

Mr. Trejo made a PowerPoint presentation to the Board regarding this item (copy on file in Central Files). On October 12, 2016, the Public Service Board approved revisions to the El Paso Water Purchasing Policy to include safety standards and requirements as related to a contractor's safety record in order to bid on qualifying EPWater projects. The policy revisions included requirements related to a contractors experience modification ratio (EMR); injury or illness rates as reported from Occupational Safety and Health Administration (OSHA); and number of serious, willful, and repeat violations as reported by OSHA. Staff had researched and benchmarked these safety requirements with other water utilities in Texas and identified it as fair and in line with the industry. Now in effect for one year, EPWater has declared several bidders not responsible due to the requirements of our safety policy. Further, the El Paso contracting and staffing community reached out to EPWater with concerns with the EMR being used to determine bidder responsibility. Responding to these concerns, staff completed additional research related to use of the EMR for assessing a bidder's safety record and concluded that while an EMR is used by several procurement offices in private and public industry it is not used in the totality that is applied by EPWater. Further, the formulas used to calculate an EMR are affected by the number of employees, annual man-hours, and the wages paid by the company, making the EMR a ratio that can be theoretically manipulated by companies to lower the value and meet procurement requirements set forth by agencies. Staff will continue to research the optimal method to measure a contractors safety record, but in the meantime, recommends to the board deletion of the workers' compensation experience modification ratio (EMR) requirement and clarifying the time period considered when evaluating whether a bidder is responsible as related to serious violations, willful violations, or single repeat of a serious or willful violation is three calendar years, from January 1 to December 31. Mr. Trejo addressed questions from the Board on this item.

On a motion made by Mr. Antcliff, seconded by Dr. Mena and unanimously carried, the Board approved revisions to the safety record criteria used to determine the a bidder's responsibility under Texas Local Government Code Section 252.0435, to: 1) deleted workers' compensation experience modification ratio (EMR) requirement, and 2) to clarified the that the time period considered when evaluating whether a bidder is responsible with all other safety record criteria to remain as adopted by the Public Service Board on October 12, 2016.

APPROVED A RESOLUTION TO: 1) AUTHORIZING THE PRESIDENT/CEO TO SUBMIT A GRANT APPLICATION TO THE U.S. DEPARTMENT OF COMMERCE ECONOMIC DEVELOPMENT ADMINISTRATION FOR FUNDS RELATED TO THE COMPLETION OF WATER AND WASTEWATER INFRASTRUCTURE FOR THE DEVELOPMENT OF LAND IN NORTHWEST EL PASO; 2) AUTHORIZED THE COMMITMENT AND SET ASIDE OF UNENCUMBERED FUNDS IN THE APPROXIMATE AMOUNT OF \$3,701,252.06 IN THE BUDGET RELATED TO THE UTILITY OBLIGATION FOR THIS GRANT, AND 3) AUTHORIZED THE PRESIDENT/CEO TO SIGN AND SUBMIT ANY AND ALL DOCUMENTS UPON RECEIPT OF THIS GRANT.

Mr. Balliew presented information to the Board regarding this item. El Paso Water has prepared a grant application for funding from the U.S. Department of Commerce's Economic Development Administration (EDA) under their Public Works Program to help with constructing water and wastewater infrastructure on utility-owned property along I-10 that has been targeted for development of a light-industrial park that can be used for the construction of warehousing to meet the needs of the advanced logistics industry in the Borderplex region and create as many as 125 permanent new jobs in the area within the first year and 450 jobs within 9 years. The project will also extend wastewater infrastructure to areas in close proximity to portions of the community of Canutillo, Texas, which does not currently have access to wastewater services, thus providing added benefit to this community. The project is aligned with several regional economic development priorities, including the Borderplex Alliance Comprehensive Economic Development Strategy. If awarded, the EDA grant would provide a partial match (of \$1 million) toward the full project (\$4.7 million). The EDA requires a Board

resolution indicating that the Board has obligated necessary utility funding to move forward with the project. EPWater will lease this property to manufacturers, who will design and construct facilities to meet their needs, and will allow the utility to receive a return on its infrastructure investment.

On a motion made by Ms. Garcia, seconded by Mr. Antcliff and unanimously carried, the Board Approved a resolution to: 1) authorizing the President/CEO to submit a grant application to the U.S. Department of Commerce Economic Development Administration for funds related to the completion of water and wastewater infrastructure for the development of land in Northwest El Paso; 2) authorized the commitment and set aside of unencumbered funds in the approximate amount of \$3,701,252.06 in the budget related to the utility obligation for this grant, and 3) authorized the President/CEO to sign and submit any and all documents upon receipt of this grant.

MANAGEMENT REPORT:

Presentation on groundwater resources on our Wildhorse Ranch.

Mr. Scott Reinert, Water Resources Manager made a PowerPoint presentation to the Board regarding this item (copy on file in Central Files). The Wildhorse Ranch is located in Van Horn, Texas 120 miles from El Paso, Texas and is 6 miles northeast of Van Horn. Mr. Reinert discussed the background of the ranch, the Aquifer Description, the Aquifer recharge and Far West Texas Regional Water Plan. Mr. Reinert showed an aerial view of the ranch, the land is currently being irrigated for livestock. EP Water purchased the 20,947-acre Wild Horse Ranch in 1995 as a future water supply for El Paso. The aquifer consists of unconsolidated alluvial boson deposits of sands, silts, and clays similar to the Hueco Bolson, total amount of dissolved solids (TDS) ranges from 6651151 mg/l. The aquifer recharge has an annual precipitation of 12 inches per year; there is no surface water connections to the aquifer. The aquifer recharge occurs from groundwater underflow from Ryan and Lobo Flat Aquifers. In the 2016 Far West Texas Regional Water Plan, the Wildhorse Ranch is not included as water supply through the year 2070. Mr. Reinert addressed questions from the Board regarding this presentation. Mr. Balliew made additional comments regarding this presentation.

Stormwater Bonds Report.

Ms. Navarrete made a PowerPoint presentation to the Board regarding this item (copy on file in Central Files). Series 2017 Bonds funded \$18 million dollars for new stormwater utility projects; and Series 2009 Economic Refunding (\$39,375,000 Refunded Par Amount of Bonds.) Pricing was done on October 26, 2017, pricing executed within all parameters set by the Board. Par amount of issues \$56,310,000-actual was \$48,940,000. True interest Cost 3.50%-actual was 3.21%. Refunding Present Value Savings \$2,295,320 (4.22%), actual was \$2,709,423 (6.88%). Ms. Navarrete addressed questions from the Board regarding this presentation.

Incentive Program Successfully Reduces Injury Rate

Ms. Navarrete made a PowerPoint presentation to the Board regarding this item (copy on file in Central Files). Former CEO Ed. Archuleta started the Incentive Program 12 years ago. The program takes effect on October 1st and ends September 31st of the next year. Point of the program was to incentivize people to safe and reduce the amount of workers compensation cost. In 2012 the program was updated to get better results. One of the things that was done was an Accident Review Committee was established, Fernie Rico, Art Duran and HR staff as well is on the committee. If an accident occurs, the committee meets with the employee, witnesses if any, and supervisors. They go through the accident, investigate what happened and figure out what could we learn from that experience and prevent it from happening again. A revamped program was introduced; this included a tier program, to increase incentive amounts, zero to five injuries they receive \$800, six to 10 injuries receive \$550. We have expanded safety-training programs, introduced weekly safety minutes at the team level and a new certified safety professional was recently added to the HQ

staff, one of four in the city. The losses paid since FY 12/13 have reduced, in FY 16/17 we paid out \$128,049 and only had four injuries reported. Ms. Navarrete discussed our future vision; to have a strong safety culture, employees skilled, trained to identify and proactively mitigate hazards, have active safety committees, enhance, and customized safety training and zero lost time claims with a target of zero injuries. Ms. Navarrete addressed questions from the Board regarding this presentation.

Defend Your Drain Video

Ms. Rosendorf presented information to the Board regarding this item. The Communications Committee recommended that we share one video at as part of the management report at each board meeting. This video is a focus on our wastewater system and what you put down your drain, especially during the holiday season and a focus on not pouring grease down the drain. There is also a bilingual bill insert included in our customers' bills. Ms. Rosendorf addressed questions from the Board.

PUBLIC COMMENT: THE PSB WILL PERMIT PUBLIC COMMENT ON ANY ITEM NOT ON THE AGENDA. THE CHAIR MAY IMPOSE REASONABLE TIME LIMITS FOR EACH SPEAKER.

No additional comments were made.

EXECUTIVE SESSION

On a motion made by Ms. Garcia seconded by Mr. Roe, and unanimously carried, the Board retired into Executive Session at 10:39 a.m., November 8, 2017 pursuant to Section 3.5A of the El Paso City Charter and the Texas Government Code, Sections 551.071 through 551.076 to discuss any of the following:

Section 551.071	Consultation with Attorney
Section 551.072	Deliberation Regarding Real Property
Section 551.074	Personnel Matters

- a. **Section 551.072-Deliberation regarding Real Property**
The Board will deliberate regarding the disposition of real property in Culberson County, Texas.
- b. **Section 551.072 – Deliberation regarding Real Property**
Update on the land purchases for the Will Ruth Pond project.
- c. **Section 551.072-Deliberation regarding Real Property**
The Board will deliberate regarding a potential land purchase for a stormwater retention pond adjacent to the Lindbergh Reservoir and Pump Station.
- d. **Section 551.072-Deliberation regarding Real Property**
The Board will deliberate regarding whether the following property can be declared inexpedient to the water system:
 1. Laura E Mundy, Survey 237, Abstract 987, Tract 7 (approximately 57.3239 acres);
 2. Laura E Mundy, Survey 234, Abstract 1007, Portion of Tract 1A (approximately 180.02 acres);
 3. Laura E Mundy, Survey 234, Abstract 1007, Portion of Tract 1A (approximately 20.49 acres);
 4. Portion of Nellie D Mundy, Survey 246 (approximately 149.9192 acres);
 5. Township 1, Block 82, Portion of Section 9 (approximately 72.4421 acres);
 6. SJ Larkin Survey, 269 Abstract 10070, Tract 1 (approximately 7.3182 acres);

The Board reconvened in open session at 11:03 a.m., November 8, 2017.

DELIBERATED REGARDING THE DISPOSITION OF REAL PROPERTY IN CULBERSON COUNTY, TEXAS.

On a motion made by Ms. Garcia, seconded by Mr. Antcliff and unanimously carried, the Board authorized the President/CEO be authorized to proceed in the manner approved by the Board in accordance with the terms and conditions specified by the Board and sign any and all documents necessary to complete the direction given by the Board.

UPDATE ON THE LAND PURCHASE FOR THE WILL RUTH POND PROJECT.

No action taken on this item.

DELIBERATED REGARDING A POTENTIAL LAND PURCHASE FOR A STORMWATER RETENTION POND ADJACENT TO THE LINDBERGH RESERVOIR AND PUMP STATION.

On a motion made by Ms. Garcia, seconded by Mr. Antcliff and unanimously carried, the Board authorized the President/CEO be authorized to proceed with the acquisition of land in the manner approved by the Board and in accordance with terms and conditions specified by the Board and sign any and all documents necessary to complete the purchase.

DELIBERATED REGARDING WHETHER THE FOLLOWING PROPERTY CAN BE DECLARED INEXPEDIENT TO THE WATER SYSTEM.

On a motion made by Ms. Garcia, seconded by Mr. Antcliff and unanimously carried that the properties generally described as:


1. Laura E Mundy, Survey 237, Abstract 987, Tract 7 (approximately 57.3239 acres);
2. Laura E Mundy, Survey 234, Abstract 1007, Portion of Tract 1A (approximately 180.02 acres);
3. Laura E Mundy, Survey 234, Abstract 1007, Portion of Tract 1A (approximately 20.49 acres);
4. Portion of Nellie D Mundy, Survey 246 (approximately 149.9192 acres);
5. Township 1, Block 82, Portion of Section 9 (approximately 72.4421 acres);
6. SJ Larkin Survey, 269 Abstract 10070, Tract 1 (approximately 7.3182 acres);

are hereby declared to be inexpedient to the water system and the President/CEO is authorized to negotiate with the City of El Paso for the transfer of one or more of the parcels to the City of El Paso for the economic development purposes and sign any and all documents necessary to complete the transfer of the land.

ADJOURNMENT

The meeting adjourned at 11:06 a.m., November 8, 2017.

ATTEST


Secretary-Treasurer

Chair

